

**BERKLEY DOWNTOWN DEVELOPMENT AUTHORITY  
BOARD OF DIRECTORS MEETING  
Wednesday, December 14, 2022, 8:30 AM  
Berkley Public Safety - 2nd Floor Conference Room**



*MISSION: The Berkley Downtown Development Authority exists to spur economic vitality, improve the streetscape, enhance visitors' diverse experiences, and create connections to the community on Coolidge and Twelve Mile Road in downtown Berkley, Michigan.*

**AGENDA**

- I. **Call to Order**
- II. **Roll Call**
- III. **Approval of Agenda**
- IV. **Approval of Minutes**
  - A. Regular Meeting Minutes of November 9, 2022
- V. **Liaison Reports**
  - A. City Council – Steve Baker
  - B. Community Development – Kristen Kapelanski
  - C. Planning Commission – Matteo Passalacqua
  - D. Public Works – Shawn Young and Ric Chalmers
  - E. Chamber of Commerce – Tim Murad
- VI. **Treasurer's Report**
  - A. Financial Reports for November 2022
- VII. **Action Items**
  - A. PEA Group Proposal for Landscape Architecture Services – 12 Mile and Robina North Streetscape Construction Drawings, Revised Quote for \$29,300
- VIII. **Discussion Items**
  - A. Coolidge Crosswalks Activation, Enhancements Progress
  - B. Coolidge Complete Streets Pilot Project Recommendations
  - C. Outdoor Dining and Downtown Side Street Closure Opportunities
  - D. Downtown Design Guidelines Progress
  - E. Robina North Design Concepts Progress
  - F. ArtSpace at Coolidge and Catalpa Progress
  - G. Small Business Saturday, MerriMonth Promotional Efforts
- IX. **Student Board Member Updates**
- X. **Board Committee Updates**
  - A. Art & Design
  - B. Business Development
  - C. Downtown Events
  - D. Marketing Strategies
  - E. Organization
  - F. West Twelve Mile
- XI. **Executive Director Updates**
- XII. **Board of Directors' Comments**
- XIII. **Public Comments**
- XIV. **Adjournment**